

SKAGIT COUNTY FIRE DISTRICT 13
17433 Snee-Oosh Road
P.O. Box 1007
La Conner, Washington 98257



MEETING MINUTES
December 11, 2025

1. **Call to order** – Chairman Shellhamer called the meeting to order at 9:00 a.m.
2. **Flag Salute** – Chairman Shellhamer lead those present in the Pledge of Allegiance.
3. **Attendees – no action** – Present were Commissioner Bruce Shellhamer, Commissioner John Doyle, Chief Wood Weiss, District Secretary Tracy Berg, Captain Ted Taylor, Captain Chris Olbu and Firefighter Andrew Lester. Bill Reynolds from the La Conner Community News was also present.
4. **Public Comment** – N/A
5. **Consent Agenda – action** – Commissioner Doyle moved to approve the consent agenda as presented. Commissioner Shellhamer seconded. Commissioner Shellhamer called for any more discussion and then for a vote. The motion was unanimously approved.
 - November 21st Special Meeting Minutes
 - Check Register Dated for 12/4/2025 in the amount of \$97,802.78 (Check #'s 12634-12636, DD2174-DD2198 and EFTPS for payroll in the amount of \$83,473.26) (Check #'s 12637-12645 for accounts payable in the amount of \$14,329.52)
 - Check Register Dated 12/11/2025 in the amount of \$34,916.75 (Includes check #s 12646-12657 for accounts payable)
 - Transmittal \$160,000.00
 - Financial Report November 30, 2025
6. **Old Business** – N/A
7. **New Business** – N/A
8. **Chief Report – no action** –
 - **Statistical Report** – Chief Weiss reviewed the monthly statistical reports.
 - **Tender** – The push in ceremony is scheduled for January 14th at 6:00 p.m.
 - **Station Numbering** – The stations have been renumbered. Chief Weiss thanked dispatcher Matthew for his help.
 - **NERIS** – January 1st we will be reporting to NERIS on ESO.
 - **Tax Committee** – Chief Weiss met with the tax committee about funds for 2026.
 - **Extrication Tools** – Marathon Refinery granted the District \$15,000 to purchase extrication tools. Chief Weiss is looking at an electric set that will cost about \$30,000.
 - **Flooding** – Chief Weiss spent the day yesterday filling sand bags. He will be having Captain Taylor and Firefighter Lester set up an EOC for this flooding event.

9. **Emergency Management Report – no action** – Firefighter Andrew Lester and Captain Taylor gave an emergency management report. Firefighter Lester purchased another UHF radio. Both Captain Taylor and Firefighter Lester are working on a grant through the Skagit Community Foundation.
10. **Good of the Order** – Commissioner Shellhamer spoke about a recent call the crew went on and the kudos he received about the crew.
11. **Adjourn** at 9:36 a.m.

Dated this 15th day of January, 2026.

Chairman/Commissioner, Bruce Shellhamer

District Secretary, Tracy Berg

Unless otherwise indicated all attachments and notes are maintained by the District Secretary.