

SKAGIT COUNTY FIRE DISTRICT 13
17433 Snee-Oosh Road
P.O. Box 1007
La Conner, Washington 98257



SPECIAL MEETING MINUTES
November 21, 2025

1. **Call to order** – Chairman Shellhamer called the meeting to order at 8:11 a.m.
2. **Flag Salute** – Chairman Shellhamer lead those present in the Pledge of Allegiance.
3. **Attendees – no action** – Present were Commissioner Bruce Shellhamer, Commissioner John Doyle, Chief Wood Weiss, ACC John Tanaka, District Secretary Tracy Berg, Captain Ted Taylor, Captain Chris Olbu and Firefighter Andrew Lester. Bill Reynolds from the La Conner Community News was also present.
4. **Public Comment** – N/A
5. **Consent Agenda – action** – Commissioner Doyle moved to approve the consent agenda as presented. Commissioner Shellhamer seconded. Commissioner Shellhamer called for any more discussion and then for a vote. The motion was unanimously approved.
 - October 9th Meeting Minutes
 - Check Register Dated for 11/5/2025 in the amount of \$131,611.78 (Check #'s 12586-12588, DD2149-DD2173 and EFTPS for payroll in the amount of \$105,464.71) (Check #'s 12589-12612 for accounts payable in the amount of \$26,147.07)
 - Check Register Dated 11/21/2025 in the amount of \$35,654.58 (Includes check #'s 12613-12633 for accounts payable)
 - Transmittal \$150,000.00
 - Financial Report October 31, 2025
 - 2026 Budget
6. **Old Business**
 - **Lid Lift Discussion – no action** – Commissioner Shellhamer spoke briefly about how thankful and grateful he is to the voters that they passed the levy increase. He also thanked the levy team for all their efforts.
7. **New Business –**
 - Resolution 2025-11-01 – Resolution to increase ambulance rates. Commissioner Shellhamer made a motion to approve the resolution. Commissioner Doyle seconded. Chairman Shellhamer called for any more discussion and then for a vote. Motion passed unanimously.
 - Resolution 2025-11-02 – Resolution to select option one for county accounting services. Commissioner Shellhamer made a motion to approve the resolution. Commissioner Doyle seconded. Chairman Shellhamer called for any more discussion and then for a vote. Motion passed unanimously.

- Resolution 2025-11-03 – Resolution to increase our levy. Commissioner Shellhamer made a motion to approve the resolution. Commissioner Doyle seconded. Chairman Shellhamer called for any more discussion and then for a vote. Motion passed unanimously.
8. **Chief Report – no action –**
- **Statistical Report** – Chief Weiss reviewed the monthly statistical reports.
 - **Tender** – Chief Weiss would like to get the tender push in ceremony scheduled. He is going to look at some time in January.
 - **Station Numbering** – Chief Weiss would like to have the main station renumbered to #1. He is going to look into it with dispatch.
 - **NERIS** – NFIRS is sunsetting on January 1st. The new system is NERIS. Chief Weiss thanked Captain Ferrell for all his hard work on getting us switched to the new system.
 - **Physicals** – Chief Weiss attended Nicholson and Associate’s risk management meeting and they encouraged all departments to offer yearly physicals for firefighters.
 - **Live Fire Training** – Captain Olbu has scheduled live fire training for this Saturday.
9. **Emergency Management Report – no action** – Firefighter Andrew Lester and Captain Taylor gave an emergency management report. They are looking into getting a grant to pay for Starlink for the station.
10. **Good of the Order** – N/A
11. **Adjourn** at 8:45 a.m.

Dated this 18th day of December, 2025.

Chairman/Commissioner, Bruce Shellhamer

District Secretary, Tracy Berg

Unless otherwise indicated all attachments and notes are maintained by the District Secretary.