

**SKAGIT COUNTY FIRE DISTRICT 13**  
**17433 Snee-Oosh Road**  
**P.O. Box 1007**  
**La Conner, Washington 98257**



**SPECIAL MEETING MINUTES**  
**September 18, 2025**

1. **Call to order** – Chairman Shellhamer called the meeting to order at 9:00 a.m.
2. **Flag Salute** – Chairman Shellhamer lead those present in the Pledge of Allegiance.
3. **Attendees – no action** – Present were Commissioner Bruce Shellhamer, Commissioner John Doyle, Chief Wood Weiss, District Secretary Tracy Berg, Captain Chris Olbu, Captain Ted Taylor and Firefighter Andrew Lester. Bill Reynolds from the La Conner Community News was also present.
4. **Public Comment** – N/A
5. **Consent Agenda – action** – Commissioner Doyle moved to approve the consent agenda as presented. Commissioner Shellhamer seconded. Commissioner Shellhamer called for any more discussion and then for a vote. The motion was unanimously approved.
  - August 14<sup>th</sup> Meeting Minutes
  - Check Register Dated for 9/1/2025 in the amount of \$104,590.32 (Check #'s 12531-12534, DD2098-DD2122 and EFTPS for payroll in the amount of \$93,620.18) (Check #'s 12515-12530, 12535-12536 and EFTs for accounts payable in the amount of \$10,907.89)
  - Check Register Dated 9/18/2025 in the amount of \$25,249.36 (Includes check #s12537-12556 for accounts payable)
  - Transmittal \$110,000.00
  - Wire Transfer \$370,473.59
  - Financial Report August 31, 2025
6. **Old Business**
  - **Lid Lift Discussion – no action** – There are a few citizens that will be helping us out by going door to door to explain the proposition that will be on the ballot. It was decided to have an open house on October 22<sup>nd</sup> at 6 p.m. Secretary Berg will add the open house date to the flyer and get the flyer to the printer. Chief Weiss would like to have the push in ceremony at the open house as well. Captain Taylor put an article in the Shelter Bay newsletter. He is also planning on having something in their October newsletter.
7. **New Business – N/A**
8. **Chief Report – action** –
  - **Statistical Report** – Chief Weiss reviewed the monthly statistical report.
  - **Tender** – The new tender is at Hughes getting a few repairs done to it. Chief Weiss ordered a new Portatank for the tender but most of the equipment for the

new tender will come from what we already have.

- **Grants (HF Sinclair)** – Chief Weiss will work get back to working on grants again soon.
9. **CARES – no action** – Chief Weiss reviewed the graphs that were sent out by Captain Ferrell.
  10. **Emergency Management Report – no action** – Captain Lester and Captain Taylor attended a traffic and crowd management course last Saturday. They did have some communication issues. The Great Shake Out is the 16<sup>th</sup> of October. They have a new volunteer that wants to help out with the ham radios.
  11. **Good of the Order** – N/A
  12. **Adjourn** at 9:23 a.m.

Dated this 9<sup>th</sup> day of October, 2025.

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Chairman/Commissioner, Bruce Shellhamer

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District Secretary, Tracy Berg

*Unless otherwise indicated all attachments and notes are maintained by the District Secretary.*