

SKAGIT COUNTY FIRE DISTRICT 13
17433 Snee-Oosh Road
P.O. Box 1007
La Conner, Washington 98257



SPECIAL MEETING MINUTES
May 15, 2025

1. **Call to order** – Chairman Shellhamer called the meeting to order at 9:00 a.m.
2. **Flag Salute** – Chairman Shellhamer lead those present in the Pledge of Allegiance.
3. **Attendees – no action** – Present were Commissioner Bruce Shellhamer, Commissioner John Doyle, Commissioner Jeremy (JJ) Wilbur, Chief Wood Weiss, District Secretary Tracy Berg, Captain Ted Taylor, and Captain Andrew Ferrell. Bill Reynolds from the La Conner Community News was also present.
4. **Public Comment** – N/A
5. **Consent Agenda – action** – Commissioner Shellhamer moved to approve the consent agenda as presented. Commissioner Doyle seconded. Commissioner Shellhamer called for any more discussion and then for a vote. The motion was unanimously approved.
 - April 10th Meeting Minutes
 - Check Register Dated for 5/5/2025 in the amount of \$145,993.29 (Check #'s 12380-12382, 12388, DD2001-DD2024 and EFTPS for payroll in the amount of \$110,113.31) (Check #'s 12361-12379, 12383-12387, 12389-12390 for accounts payable in the amount of \$35,879.98)
 - Check Register Dated 5/15/2025 in the amount of \$12,784.28 (Includes check #'s 12391-12404 for accounts payable)
 - Transmittal \$150,000.00
 - Financial Report April 30, 2025
6. **Old Business – no action -**
 - **Lid Lift Discussion** – The committee decided to have three discussion meetings with the community in June. One at Station One (June 18th), one at Station Two (June 4th) and one at Shelter Bay (June 11th).
7. **New Business – no action**
 - Skagit Bay SAR Boat Trailer – Skagit Bay Search and Rescue would like to leave their trailer at Station Two. The commissioners agreed that would be fine.
8. **Chief Report – no action –**
 - **Statistical Report** – Chief Weiss gave the monthly statistical report.
 - **ESO / Image Trends** – Chief Weiss, Captain Olbu, Captain Ferrell, ACC Tanaka and Secretary Berg attended an informational training session with ESO. There was a brief discussion about the differences in the various software programs. Chief Weiss is also looking at all of our software needs.

- **Tender** – The plan is to pick up the tender in August. There was a brief discussion about how to pay the final payment for the tender.
 - **Grants** – Chief Weiss filled out a grant application for HF Sinclair for extrication tools.
 - **Apparatus Repairs** – Chief Weiss has been putting in a lot of effort into getting vehicles repaired.
 - **CARES** – Chief Weiss and Captain Ferrell presented the monthly CARES graphs.
 - **Training** – Chief Weiss gave an update on training. They have been working on wildland training. Chief Weiss will be attending the chief's conference next week.
9. **Emergency Management Report – no action** – Captain Taylor gave his monthly emergency management update.
 10. **Good of the Order** – Chief Weiss thanked Andrew Lester and Commissioner Doyle for all their hard work with our ham radios. He also thanked Secretary Berg for the most recent newsletter. Commissioner Shellhamer also stated that he was the only one who signed up for the upcoming election.
 11. **Adjourn** at 9:49 a.m.

Dated this 12th day of June, 2025.

Chairman/Commissioner, Bruce Shellhamer

District Secretary, Tracy Berg

Unless otherwise indicated all attachments and notes are maintained by the District Secretary.