

SKAGIT COUNTY FIRE DISTRICT 13
17433 Snee-Oosh Road
P.O. Box 1007
La Conner, Washington 98257



MEETING MINUTES
February 13, 2025

1. **Call to order** – Chairman Shellhamer called the meeting to order at 9:00 a.m.
2. **Flag Salute** – Chairman Shellhamer lead those present in the Pledge of Allegiance.
3. **Consent Agenda – action** – Commissioner Doyle moved to approve the agenda as presented. Commissioner Shellhamer seconded. Commissioner Shellhamer called for any more discussion and then for a vote. The motion was unanimously approved.
4. **Attendees – no action** – Present were Commissioner Bruce Shellhamer, Commissioner John Doyle, Chief Wood Weiss, District Secretary Tracy Berg, Captain Ted Taylor, Captain Jesse Strinden and Firefighter Cole Mardesich. Bill Reynolds from the La Conner Community News was also present as well as community member Andrew Lester.
5. **Public Comment** – Bill Reynolds spoke about the new La Conner Community News.
6. **Approval of Minutes – action** – District Secretary Berg presented the minutes from the January 16, 2025 meeting. Commissioner Shellhamer made a motion to approve the meeting minutes. Commissioner Doyle seconded. Commissioner Shellhamer called for any more discussion and then for a vote. The motion passed unanimously.
7. **Financial and Administrative Reports – action** – District Secretary Berg presented the following checks and check registers for approval by the Board:
 - Check Register Dated for 2/4/2025 in the amount of \$162,512.64 (Check #'s 12248-12250, DD1926-DD1949 and EFTPS for payroll in the amount of \$102,311.93) (Check #'s 12247, 12251-12271 for accounts payable in the amount of \$60,200.71)
 - Check Register Dated 2/13/2025 in the amount of \$10,567.87 (Includes check #'s 12272-12282 for accounts payable)
 - Transmittal for \$150,000.00.
 - Financial Report January 31, 2025
 - Chairman Shellhamer moved to approve the checks, check registers and the transmittal voucher as presented. Commissioner Doyle seconded. Chairman Shellhamer called for any more discussion and then for a vote. The motion was unanimously approved.
8. **Chief Report – action** –
 - **Statistical Report** – Chief Weiss gave his monthly statistical report.
 - **Lid Lift** – The commissioners agreed to form a committee with 5 to 7 people including the chief, secretary, a commissioner, a tribal member, a firefighter, and a

community member. Commissioner Shellhamer scheduled a meeting for next Thursday at noon to begin discussions. The cost to hire a firm to help us with the election was \$50,000. The commissioners agreed this cost was too much for our budget.

- **Image Trends** – Chief Weiss and Captain Strinden will be going over to Sedro Woolley Fire and see how they use Image Trends.
 - **Tender** – Chief Weiss hasn't heard anything new about the tender.
 - **Grants** – All FEMA grants have been put on hold by President Trump. Chief Weiss had a meeting with the Swinomish Tribe (with Cpt. Strinden and FF Mardesich) about the CARES grant.
9. **Medical Officer/CARES report – no action** – Captain Strinden gave the monthly CARES and transport statistics. There were no smoke alarms installed in January.
 10. **Emergency Management Report – no action** – Captain Taylor gave his monthly update about emergency management (with Andrew Lester).
 11. **Adjourn** at 9:46 a.m.

Dated this 13th day of March, 2025.

Chairman/Commissioner, Bruce Shellhamer

District Secretary, Tracy Berg

Unless otherwise indicated all attachments and notes are maintained by the District Secretary.