

SKAGIT COUNTY FIRE DISTRICT 13
17433 Snee-Oosh Road
P.O. Box 1007
La Conner, Washington 98257



SPECIAL MEETING MINUTES
May 12th, 2022

1. **Call to order** – Chairman Shellhamer called the meeting to order at 8:00 a.m.
2. **Flag Salute** – Chairman Shellhamer lead those present in the Pledge of Allegiance.
3. **Consent Agenda – action** – Commissioner Doyle moved to approve the agenda. Commissioner Shellhamer seconded. Commissioner Shellhamer called for any more discussion and then for a vote. The motion was unanimously approved.
4. **Attendees – no action** – Present were Commissioner Bruce Shellhamer, Commissioner John Doyle, Chief Wood Weiss, Assistant Chief Jamie Jurdi, District Secretary Tracy Berg, Chief Administrative Assistant Chris Weiss and Captain Ted Taylor. Guests present were Bill Reynolds (Zoom) from the La Conner Weekly News and Jeremy (JJ) Wilbur from the Swinomish Indian Tribal Community.
5. **Public Comment** – N/A
6. **Appointment of Commissioner – action** – Commissioner Shellhamer made a motion to appoint Jeremy (JJ) Wilbur to the open commissioner position. Commissioner Doyle seconded. Commissioner Shellhamer called for any more discussion and then for a vote. The motion passed unanimously.
7. **Approval of Minutes – action** – District Secretary Berg presented the minutes from the April 8th, 2022 meeting. Commissioner Shellhamer made a motion to approve the meeting minutes. Commissioner Doyle seconded. Commissioner Shellhamer called for any more discussion and then for a vote. The motion passed unanimously.
8. **Financial and Administrative Reports – action** – District Secretary Berg presented the following checks and check registers for approval by the Board:
 - Checks and Check Register dated 5/1/2022 in the amount of \$74,912.17. This included payroll check #s 10932-109741, DD1004-DD1028 and EFTPS in the amount of \$58,308.02 and check #s 10907-10931 in the amount of \$16,651.66 for accounts payable.
 - Checks and Check Register dated 5/12/2022 in the amount of \$5,941.69 for accounts payable. This included check #s 10942-10951.
 - Transmittal voucher dated 5/1/2022 in the amount of \$75,000.00.
 - Commissioner Doyle moved to approve the checks and check registers as

presented. Commissioner Shellhamer seconded. Chairman Shellhamer called for any more discussion and then for a vote. The motion was unanimously approved.

- District Secretary Berg previously emailed the financial reports ending 4/30/2022.

9. **Station Improvements – no action** – Commissioner Doyle gave an update on the new resident unit. He has scheduled a meeting with Coach Corral to do a site review. They will then follow up with a bid. He is still pressing the other two companies to get a bid in writing on the unit itself.

10. **Chief Report – no action** –

- **COVID 19 Report** - Chief Weiss gave an update on Covid 19 in the county and the reservation.
- **Statistical Report** – Chief Weiss gave an update on call statistics.
- **Meetings** – Chief Weiss was unable to attend the County Chief's meeting this month.
- **911 Tax Increase** – Chief Weiss did not have anything new to report.
- **WSRB** – The ratings bureau was here a couple of weeks ago to rerate our District. Chief Weiss thanked Secretary Berg, Assistant Chief Jurdi, Chief Administrative Assistant Chris Weiss, Training Officer Drew Jenkins, Mechanic Paul Spencer and all the firefighters that helped with the hydrants. Chief Weiss learned from this visit that we really need a presence on the west side of the District.
- **Community Paramedicine Program** – The Swinomish Police, Chief Weiss and Firefighter Andrew Schram are working on a community paramedicine program/hybrid program which will be an expansion of the Good Morning District 13 program.
- **Auto Loader / Stretcher** – Chief Weiss is looking into purchasing an auto loader for the aid rig so that they don't have to lift the patient into the aid rig. It looks like the cost is approximately \$28,000 which includes installation. He is looking into getting some grant money to make this purchase.
- **Hose Washer** – Chief Weiss would like to look into purchasing a hose washer. The cost would be around \$500.
- **Gear Dryer** – Chief Weiss has ordered a gear dryer. The cost was \$7,000 and it can handle four pieces of gear at a time. It can also be moved around. The Public Assistance Grant will cover the cost of the dryer. We have received approximately \$30,000.00 from this grant.
- **Hydrants** – The hydrants in our District need a lot of upkeep. Firefighter Logan James is wanting to start a program to get the community involved to help with that upkeep. He made a presentation to the Board about a way to manage the upkeep of the hydrants. He would like to host a hydrant adoption fundraiser to get the hydrants cleaned up. He would like to have this fundraiser on July 23rd. Sponsorship of a fire hydrant will be \$100 per year. The sponsor would keep the area clean and they can paint the hydrant however they want. He is planning on having a BBQ that same afternoon and make it a fun day for families. The best painted hydrant would receive a prize. He is still exploring other ideas for the day. Chief Weiss is working on

getting the flow testing done before the 23rd of July.

11. **Medical Officer Report – no action** – Lieutenant Drew Ferrell was unable to attend the meeting.
12. **Training Officer Report – no action** – Lieutenant Jenkins was unable to attend the meeting. Chief Weiss gave a brief report on training.
13. **Specialty Training Report – no action** – Captain Olbu was not able to attend the meeting but is having a vehicle extrication class May 13th and 14th.
14. **Assistant Chief Report – no action** –
 - An Amkus salesperson and a Hearst salesperson have both come out to the District to show their Jaws of Life. They have another company coming next week. The new Jaws of Life run on lithium batteries instead of hydraulic hoses. The price range is \$14,000 to \$25,000. Assistant Chief Jurdi is looking into grants to be able to purchase a new unit.
 - Assistant Chief Jurdi has completed 90% of the pre-incident plans.
 - The equipment from the DNR grant has started to come in.
 - The PPE grant is still pending from the DNR.
 - Six firefighters attended the red card class last weekend.
 - Assistant Chief Jurdi is looking into the hose washers.
15. **Good Morning District 13 – no action** – No report - Captain Ladd was unable to attend the meeting. Chief Administrative Assistant Weiss has put the information about Good Morning District 13 on the website.
16. **DEM Report – no action** – Captain Taylor gave his DEM report. The Shelter Bay Preparedness Fair is now scheduled for June 5th from 1:00 p.m. to 4:00 p.m. and will include emergency preparations and volunteer opportunities. The Cascadia Rising event is now being run by the National Tribal Emergency Management Council and it will be a week-long event. There will be a Marina Fire Drill on the 22nd of June.
17. **Good of the Order** – The Association is hosting a golf tournament on September 10th. Everyone sang Ted Taylor happy birthday for his 92nd birthday.
18. **Adjourn** at 8:51 a.m.

Dated this 9th day of June, 2022.

Chairman/Commissioner
Skagit County Fire District 13

District Secretary, Tracy Berg

Unless otherwise indicated all attachments and notes are maintained by the District Secretary.