

SKAGIT COUNTY FIRE DISTRICT 13
17433 Snee-Oosh Road
P.O. Box 1007
La Conner, Washington 98257



MEETING MINUTES
December 10th, 2021

1. **Call to order** – Chairman Shellhamer called the meeting to order at 9:00 a.m.
2. **Flag Salute** – Chairman Shellhamer lead those present in the Pledge of Allegiance.
3. **Consent Agenda – action** – Commissioner Shellhamer moved to approve the agenda. Commissioner Doyle seconded. Commissioner Shellhamer called for any more discussion and then for a vote. The motion was unanimously approved.
4. **Attendees – no action** – Present were Commissioner Bruce Shellhamer, Commissioner John Doyle, Commissioner JJ Wilbur (Zoom), Chief Wood Weiss, Assistant Chief Jamie Jurdi, District Secretary Tracy Berg, Captain Chris Olbu and Captain Ted Taylor. Guest present was Bill Reynolds from the La Conner Weekly News (Zoom) and Firefighter Bobbie Scopa (Zoom).
5. **Public Comment** – N/A
6. **Approval of Minutes – action** – District Secretary Berg presented the minutes from the November 12th, 2021 meeting. Commissioner Shellhamer made a motion to approve the meeting minutes. Commissioner Doyle seconded. Commissioner Shellhamer called for any more discussion and then for a vote. The motion passed unanimously.
7. **Financial and Administrative Reports – action** – District Secretary Berg presented the following checks and check registers for approval by the Board:
 - Checks and Check Register dated 12/1/2021 in the amount of \$82,236.02. This included payroll check #s 10620-10653 and EFTPS in the amount of \$53,970.87 and check #s 10600-10619 in the amount of \$28,265.15 for accounts payable.
 - Checks and Check Register dated 12/9/2021 in the amount of \$6,798.35 for accounts payable. This included check #s 10654-10661.
 - Transmittal voucher dated 12/1/2021 in the amount of \$85,000.00.
 - Commissioner Shellhamer moved to approve the checks and check registers as presented. Commissioner Doyle seconded. Chairman Shellhamer called for any more discussion and then for a vote. The motion was unanimously approved.
 - District Secretary Berg previously emailed the financial reports ending 11/30/2021.

8. **Station Improvements – no action** – Commissioner Doyle gave an update on where we are at with the station improvements. Commissioner Doyle thinks its time to go out to bid.
9. **Chief Report – no action –**
 - **COVID 19 Report** - Chief Weiss gave an update on Covid 19 in the county. They have still been helping out at the vaccine clinic.
 - **Statistical Report** – Chief Weiss gave an update on call statistics.
 - **Meetings** – Chief Weiss attended the county Chief's meeting. Skagit County Sheriff Jenny Sheahan was the guest speaker and she spoke about support officers riding along with police officers. Chief Weiss also learned that each District must attest to their workers being vaccinated in order to work with the DNR and/or WSP.
 - **AFG Grant** – The grant is due next Friday.
 - **Lieutenant Swearing In** – Paden Holmberg and Cole Harris will be sworn in as lieutenants at the banquet.
 - **Firefighter Physicals** – Chief Weiss has asked the Swinomish Clinic if they would be able to complete our firefighter physicals.
 - **La Conner Weekly News** – the newspaper put a nice picture in the paper of the crew changing out a battery in a smoke detector in a 24-foot ceiling barn.
10. **Medical Officer Report – no action** – Assistant Chief Jurdi is going to be taking over the medical reports. There were 24 transports in November.
11. **Training Officer Report – no action** – Captain Chris Olbu gave a report on the training that occurred in 2021.
12. **Assistant Chief Report – no action –**
 - **Ambulance** – The ambulance is on the auction site. Assistant Chief Jurdi is hoping to sell it today. The other ambulance is also ready to sell.
 - **Wildland Grant** – Assistant Chief Jurdi is submitting the grant today. The maximum amount he can submit for is \$18,000 and we will only have to pay 10%.
13. **Good Morning District 13 – no action** – Captain Ladd was unable to attend the meeting. We did get a new member this month.
14. **DEM Report – no action** – Captain Taylor gave his DEM report. He is hoping to revive the CERT and HAM programs with Brian Geer from the Swinomish Tribe. Captain Taylor and Brian Geer are discussing having an EOC event together.
15. **Adjourn** at 9:45 a.m.

Dated this 14th day of January, 2022.

Chairman/Commissioner
Skagit County Fire District 13

District Secretary, Tracy Berg

Unless otherwise indicated all attachments and notes are maintained by the District Secretary.