

SKAGIT COUNTY FIRE DISTRICT 13
17433 Snee-Oosh Road
P.O. Box 1007
La Conner, Washington 98257



MEETING MINUTES
July 9th, 2021

1. **Call to order** – Chairman Shellhamer called the meeting to order at 9:06 a.m.
2. **Flag Salute** – Chairman Shellhamer lead those present in the Pledge of Allegiance.
3. **Consent Agenda – action** – Commissioner Doyle moved to approve the agenda. Commissioner Shellhamer seconded. Commissioner Shellhamer called for any more discussion and then for a vote. The motion was unanimously approved.
4. **Attendees – no action** – Present were Commissioner Bruce Shellhamer, Commissioner John Doyle (zoom), Chief Wood Weiss (zoom), Assistant Chief Jamie Jurdi, District Secretary Tracy Berg, Captain Ted Taylor, Captain Chris Olbu (zoom) and Captain Drew Ferrell (zoom). Guest present was Bill Reynolds from the La Conner Weekly News (zoom). Commissioner Jeremy Wilbur had a conflict and could not attend.
5. **Public Comment** – N/A
6. **Approval of Minutes – action** – District Secretary Berg presented the minutes from the June 11th, 2021 meeting. Commissioner Shellhamer made a motion to approve the meeting minutes. Commissioner Doyle seconded. Commissioner Shellhamer called for any more discussion and then for a vote. The motion passed unanimously.
7. **Financial and Administrative Reports – action** – District Secretary Berg presented the following checks and check registers for approval by the Board:
 - Checks and Check Register dated 6/15/2021 for check #s 10278-10291 in the amount of \$4,820.11 for accounts payable.
 - Checks and Check Register dated 7/1/2021 in the amount of \$68,531.35. This included payroll check #s 10292-10321 and EFTPS in the amount of \$50,487.19 and check #s 10322-10340 in the amount of \$18,044.16 for accounts payable.
 - Checks and Check Register dated 7/9/2021 in the amount of \$5,937.70 for accounts payable. This included check #s 10341-10346 and EFTPS amounts.
 - Transmittal voucher dated 7/1/2021 in the amount of \$80,000.00.
 - Commissioner Shellhamer moved to approve the checks and check register as presented. Commissioner Doyle seconded. Chairman Shellhamer called

for any more discussion and then for a vote. The motion was unanimously approved.

- District Secretary Berg previously emailed the financial reports ending 6/30/2021.
8. **5 Year Plan – no action** – Captain Taylor gave an update on the current status of the 5-year plan. There are just a few things to fix and then he will have a print copy and digital copy available. He also brought up DEM and would like to start rebuilding the connection with DEM as well as CERTS and HAM. Commissioner Shellhamer and Chief Weiss thanked Captain Taylor for all his hard work.
 9. **Station Improvements – no action** – Chief Weiss gave an update on the station improvements. Still waiting for the permits. Commissioner Doyle will be taking over for Chief Weiss going forward.
 10. **Chief Report – no action** –
 - **COVID 19 Report** - Chief Weiss gave an update on Covid 19 in the county.
 - **Statistical Report** – Chief Weiss gave an update on call statistics.
 - **Re-Addressing / Next Gen** – Still waiting for the tribe.
 - **Personnel** – We are trying to recruit volunteers. We have 3 that have applied. Captain Olbu will be working with those volunteers. We have lost 6 individuals to career positions in the last couple of months.
 - **Mobilization** – We have one truck out on mobilization right now. Captain Cleave and an individual from District 3 have responded to several locations in Eastern Washington. Chief Weiss was asked to respond with our other brush truck but he declined due to fires around here. There was a fire the other day just north of the log yard where Drew Jenkins and his crew did a great job containing until the DNR took over.
 - **County Chief's Meeting** – At the meeting, they discussed the issues with Pro QA, the software that is used by dispatch. They are getting a number of weird things that are happening. The software directs the dispatchers into scenarios that don't match. Dispatch is asking for specific problems to be reported to them so they can be addressed. Mark Anderson, Deputy Fire Marshall, is retiring.
 - **CERT Program** – Chief Weiss would like to see that get going again.
 - **Safer Grant** – Chief Weiss is going to be looking into the Safer Grant due to our staffing issues.
 11. **Medical Officer Report – no action** – Captain Drew Ferrell gave an update on medical transports. For the month of June, they had 34 transports. There were 23 transports in May. Monday he will be implementing the weekly check on the inventory. He is also going to be setting up a mandatory ESO training for all the new people in the next couple of weeks.
 12. **Assistant Chief Report – no action** –
 - **Ladder Truck** - The ladder truck was sold for \$5,500. Captain Olbu and Assistant Chief Jurdi are looking for a new one.
 - **Gear** – Assistant Chief Jurdi had three different companies come out to show their bunker gear. Cost is approximately \$2,500 apiece. He would like to see the District purchase a few pieces at a time.
 - **Thermal Imager Camera** – Our cameras are very old. Assistant Chief Jurdi

would like to upgrade and currently LN Curis has an upgrade program going on where we could trade our old one in.

- **Pre-Fire Plans** – There are a few pre-fire plans left that need to be done. Assistant Chief Jurdi is hoping to have them done by the end of the summer.
- **La Conner Parade** – The firefighters took a truck to the La Conner 4th of July parade.

13. **Good Morning District 13 – no action** – Captain Ladd was unable to attend the meeting this month.

14. **Adjourn** at 9:36 a.m.

Dated this 13th day of August, 2021.

Chairman/Commissioner
Skagit County Fire District 13

District Secretary, Tracy Berg

Unless otherwise indicated all attachments and notes are maintained by the District Secretary.